

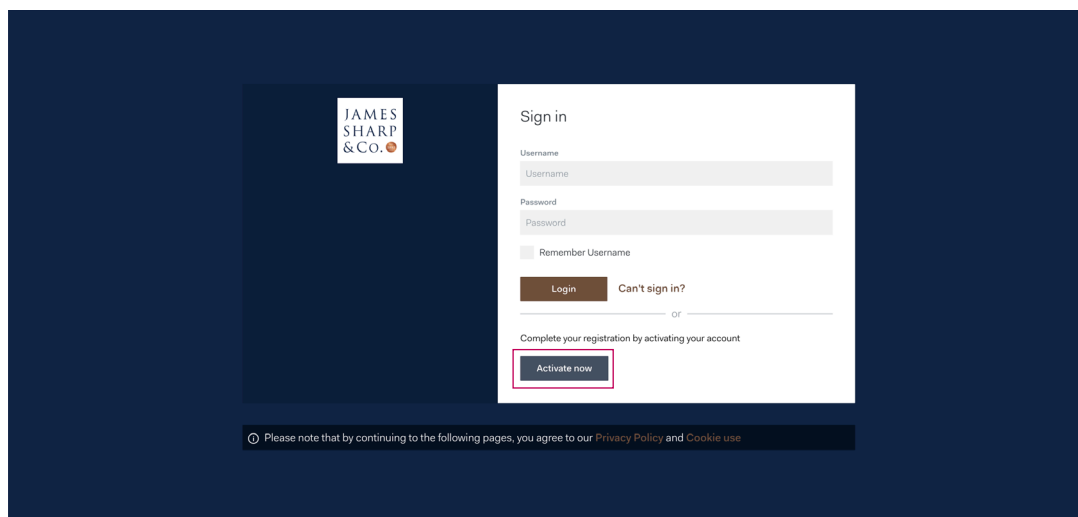


Conectus Portal User Activation Guide

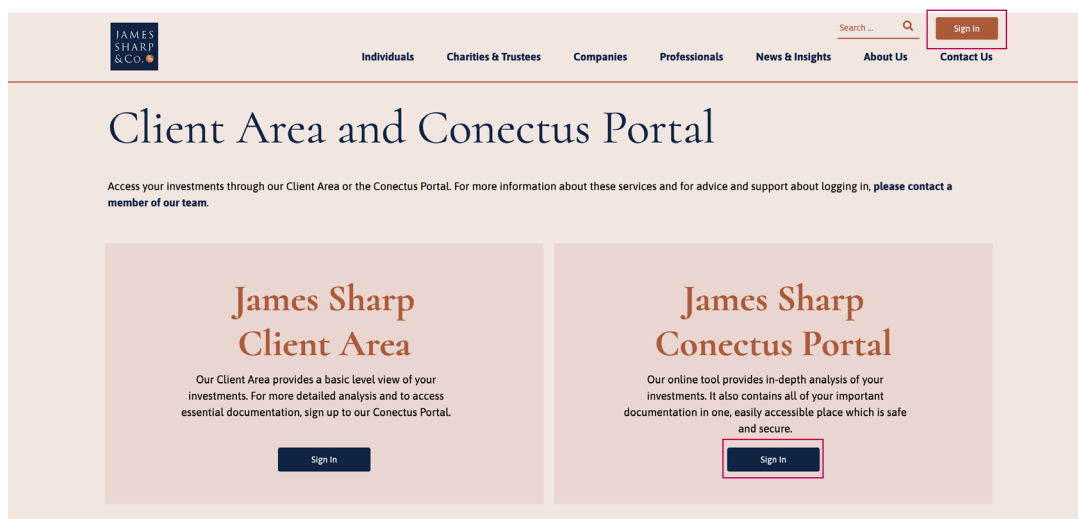
ACTIVATION GUIDE

Following the launch our new online client portal, Conectus. This user guide outlines how to activate your portfolio via our new portal. In time, we will be able to use this portal to communicate securely with you and share documents. It is the new version of the current 'Client Area Portal'.

To activate your account, please use the URL below and select 'Activate Now'.
<https://investorportal.jamessharp.co.uk>

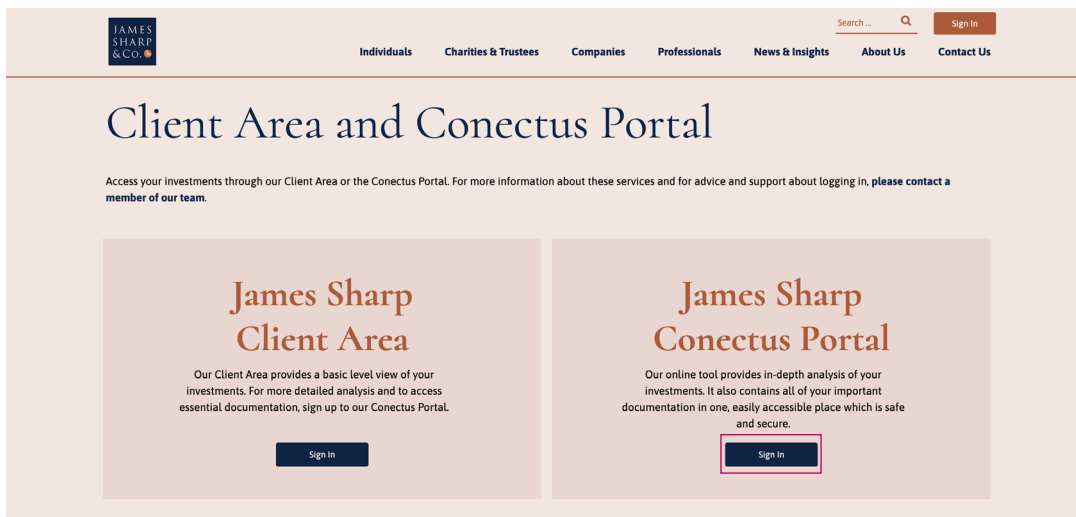


Alternatively, you can access the portal via the 'Sign in' icon in the top-right hand corner of our website
www.jamessharp.co.uk

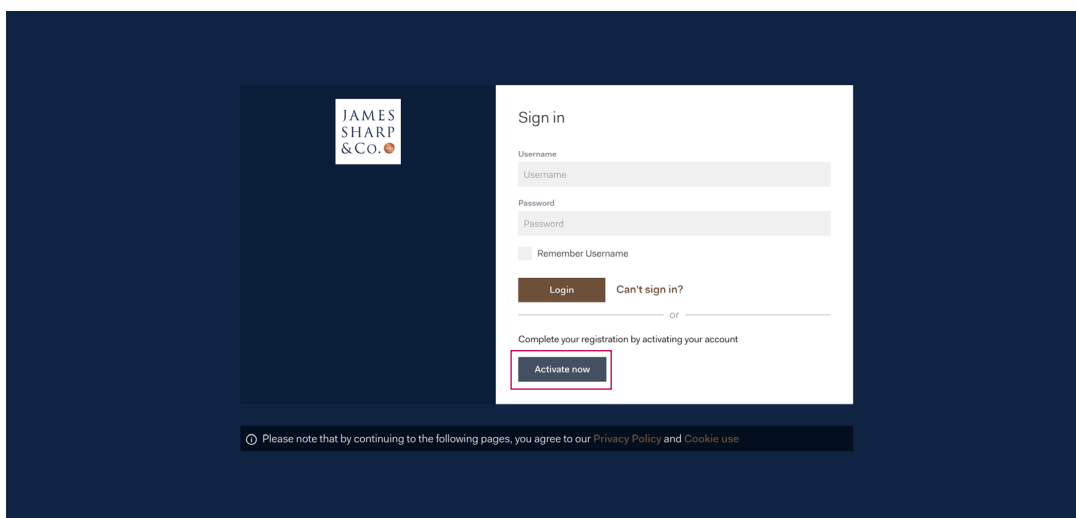


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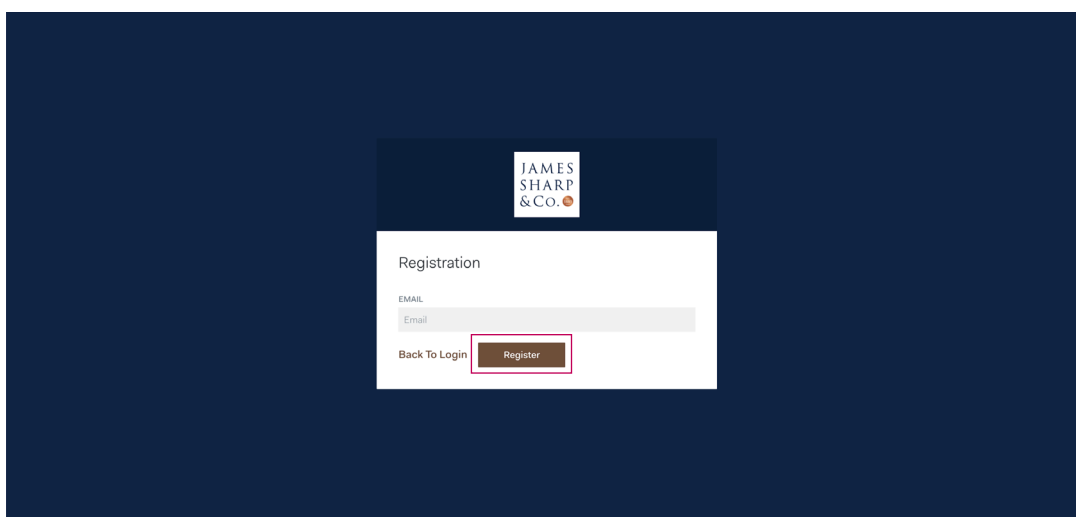
You will then be presented with the following page, please select 'Sign In':



You will then be presented with the following page, please select 'Activate now':



Please enter the email address connected to your account and select 'Register':



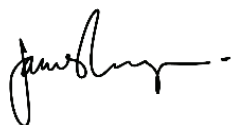
ACTIVATION GUIDE

You will receive an email confirming the registration of your account and confirming your username. Please click the appropriate link to activate your account and create a password. **Please avoid using the '£' symbol/character.** Please then log in using the username provided in the email and the password created.

Please note, if your email address is linked to multiple accounts, you will receive an activation link for **all** accounts. We have set-up a YouTube page which has a number of tutorial videos which you may find useful, you can view the page via the following link:

<https://www.youtube.com/channel/UCHu4dnCge8B6DZvS3afh-dQ>

If you have any problems, please contact us on mail@jamessharp.co.uk stating you are experiencing issues with your Conectus account. A relevant member of our team will then get in touch to assist you.

A handwritten signature in black ink, appearing to read 'James Sharp', with a horizontal line extending to the right.

James Sharp & Co LLP



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